

**Shadow Lake Association
Board Meeting Minutes
April 14, 2026
5 pm
ZOOM Meeting**

Call to order: Jen called meeting to order at 5:04

In Attendance:

Jen Andrews
David Prince
Linda Gilman
Kat Hall - excused
Howard Robinson
Steve Walcott
Denise Sawan Caruso
Bill Koch - excused

Approval of February 10 board meeting minutes – David made a motion to accept the February 10, 2026 meeting minutes; Jen seconded; motion approved unanimously
Treasurers Report – Bill – Steve recommended that we do a budget for 2026 based on comparison of our budget for 2025

Committee reports:

- **Board business – Jen**
 - **Grant writing** – Karen Stewart will volunteer to do the grant for 2027; Linda will provide support for Karen to prepare her for the writing of the 2027 grant.
 - **Welcome packet** – Jen and Denise are working on the Welcome Packet for 2026 and will review at the May, 2026 board meeting
 - **Newsletter vs. 'Need to Know' poster** – the Newsletter will be sent via online and delivered to residents that do not have email. Copies will be left at the boat wash. Other important and pertinent information will be posted on the boards at the lake.
 - **Bylaws discussion - Steve**
 - Article II Membership
 - Section #1 Membership "official map of the association" Where is this located? – Linda has an older version of the map and will share with Steve and map will be included in the Bylaws.
 - Section #2 Admission of Membership "upon payment of dues" How are we enforcing this when it comes to voting? – Most of the voters attend the annual meeting and are dues paying individuals. If an email vote is required, there are no guidelines for online voting. How can you enforce the voting guidelines. Also, any Bylaw change needs to be voted by the

residents. The current bylaw states... (add info from current bylaws) – Steve/David will contact Bill to discuss how to move forward.

- Article #III Meetings
- Section #1 Annual meetings "on the second Saturday in July" Is there any thought in changing the annual meeting date? – no need to change the current date from year to year.
- Section #3 Notice of Meetings Are we adhering to the warning of 14 days with time, place and agenda? - yes
- Article IV Board of Directors
- Section #2 Composition of the Board "director shall be owner" Should this be adjusted? What if there is a family member who is heavily involved with the lake but not an owner? Steve discussed finding other members of owners (i.e., spouse, partner, children) who might be interested in being on the board or volunteers. Consider asking residents on the lake to see if any of their children or partner if they are interested in becoming a board member. Have we been able to find out who wants to be stewards of the lake. And how to get volunteers on committees? Ask residents why they are not interested in being on the board.
- Should we review the Glover Resident Clause? – yes, considering changing it
- Article V Officers
- Section 2 Duties of the President of the Vice President Should we also include "acting president" in this description? Yes, consider adding a description
- Other Items:
 - Is this the right place for an SLA privacy statement for release of owner information? Make a statement that residents will have names and addresses of other lake residents. If a resident wants to contact another lake resident, they will contact the secretary of the board, the secretary will contact the resident and ask if they are willing to share their email and/or phone number. The secretary will then send the information to the inquiring resident. Would this be an article statement? Or where to put it.
 - Do we need a statement about spending limit by a board member without board voting approval which we have discussed previously? This information was approved by the Board but needs to be documented somewhere. Jen suggested that we create a document that is a Board agreement and list various decisions have made.

- **Master resident list and Mailchimp – Steve**
 - **At annual meeting, one page of campers addresses only will be disseminated.**
The list is almost complete with missing information from 15 lake residents. Eighty-five residents are contacted electronically. Mailchimp is also being updated to remove duplicates, unknown individuals, bogus addresses, etc. Once completed, Steve will send the list to Board members to determine if they know any of these persons.
 - For further discussion:
 - **Membership:**
 - In a continuing effort to stay current see attached for suggestions for updating membership form.
 - The object is to retrieve as much information without it being overwhelming.
 - Where does this information go? Does this automatically sign people up for the SLA Mailchimp and newsletter? Is this even a possibility?
 - To be consistent with the SLA Membership List:
 - Would like Jethro to update on the SLA website with a second name, email. Also, include a cell phone number box?
 - At bottom just Home Landline phone Number and Camp Landline Phone number?
 - Would you like to receive an SLA e-mail blast? Y / N
 - Would you like to receive SLA annual newsletter electronically? Y / N
- **Boat Wash/Trailer – Bottles**
 - **Bottle Redemption Center in Glover**
 - Cori indicated that she would volunteer to take care of the bottles this summer.
 - **Boat Wash Coordinator position and work schedule – Jen**
 - Boat wash schedule has been completed; waiting for training sessions for employees and volunteers.
- **SLASPP/Lakewise – Jen**
 - **Linda will continue to support Lakewise**
 - **Fish and Wildlife project**
 - Will Marlier meeting on April 17 at 9
 - **Delta planting was scheduled on May 3 but has been cancelled due to lake residents' disinterest – Jen**
- **Dam – Steve/David**
 - **Update on dam** – article in Chronicle outlining cost of dam repair at 2.5 million, dates for construction, final design etc. Steve will follow up to the newspaper article.
 - **Fundraising Committee – Denise**

- Members include Jen, Lisa Cermak, Cheri Safford and Teresa Perron. Fundraising events are being proposed for 2026 and 2027. Further information will be provided at the May board meeting.
- **Communication – denise/Kat**
 - Mailchimp in March informing residents the need for volunteers for the SLA Board and fundraising
 - **Newsletter – Jen – tabled for the May meeting.**
 - Board member updates
 - Signing up for Mailchimp on the website
 - Dues by mail, in person, or Paypal
 - Send in emergency information if changed to Steve
- **Set dates for 2026 board meeting -**
 - **May 12 – ZOOM meetings on the second Tuesday of the month at 5.**
 - **Set dates for June, July, August, September, October (ZOOM meeting) 2026 board meetings**
 - **Denise** will provide all dates and documents for Board meeting minutes

Adjournment: Meeting adjourned at 6:33.